

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES**  
*January 22, 2016*

*Approved: February 26, 2016*

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was noticed and agenda posted on January 21, 2016. Dr. Zimmermann, Board Chair, called the meeting to order at 8:30 a.m. on Friday, January 22, 2016 at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Drs. Marc Zimmermann, Darla Burnett, Phillip Griffin, Jesse Lambert and Koren Boggs; and, Executive Director, Jaime T. Monic.

Dr. Zimmermann opened the meeting by reading the Board's mission statement. Dr. Burnett moved to approve the agenda for the day. The motion passed by unanimous roll call vote of the members present.

Dr. Burnett moved to approve the minutes of December 11, 2015. The motion passed by unanimous roll call vote of the members present.

Dr. Christopher Garner, LSBEP Complaints Coordinator presented at 9:00AM for a formal introduction to the Board.

Dr. Lambert moved to enter into executive session pursuant to LSA R.S.42:6.1, to review complaint matters. The motion passed by unanimous roll call vote of the members present.

Dr. Griffin moved, and the Board unanimously agreed to close executive session to enter the following motions:

**DM Request for Investigation (1/8/16)**- Dr. Garner presented this case and the recommendation in this matter. After discussion and careful consideration, Dr. Burnett moved to close this matter without further action. The motion passed unanimously.

**PO Request for Investigation (8/5/15)**- The Board reviewed this case and the written summary and recommendation of Dr. C. Gary Pettigrew. After discussion and careful consideration, Dr. Griffin moved to close this matter without further action. The motion passed unanimously.

Dr. Garner, having no other business, excused himself from the meeting at 10:00AM.

**ORAL EXAMINATIONS [LSA-R.S. 42.6.1]**: The Board conducted the following oral examinations for licensure:

**Callie Brockman, Ph.D.** appeared before the Board for an oral examination for licensure. Dr. Griffin moved that the Board grant **Dr. Brockman** a license to practice psychology with a declared specialty in Clinical Psychology. The motion passed unanimously.

**Tracy E. Vozar, Ph.D.** appeared before the Board for an oral examination for licensure. Dr. Burnett moved that the Board grant **Dr. Vozar** a license to practice psychology with a declared specialty in Clinical Psychology. The motion passed unanimously.

**JoAnn Radeke, Ph.D.** appeared before the Board for licensure via Reciprocity with Texas. Dr. Burnett moved that the Board grant **Dr. Radeke** a license to practice psychology with a declared specialty in Clinical Psychology. The motion passed unanimously.

**Ashley Breedlove, Psy.D.** appeared before the Board for an oral examination for licensure. Dr. Griffin moved that the Board grant **Dr. Breedlove** a license to practice psychology with a declared specialty in Clinical Psychology. The motion passed unanimously.

**Melisa A. Moore, Psy.D.** appeared before the Board for an oral examination for licensure. Dr. Lambert moved that the Board grant **Dr. Moore** a license to practice psychology with a declared specialty in Clinical Psychology. The motion passed unanimously.  
The Board opened the meeting to the public at 1:15PM. Dr. Kim VanGeffen, LPA Representative was present for the open meeting.

#### **COMMITTEE REPORTS:**

The Board received the following committee reports:

**Executive Director Report** – Ms. Monic reported on the following:

- Ms. Monic spent January 14-15 with the Legislative Auditor. The audit was continuing and she is working with Valerie Dominique, Kelly Parker and Dr. Zimmermann to provide the information requested. Ms. Monic shared the representation letter that is required to be submitted under the signature of the Executive Director and Board chair.
- The Board will undergo a property audit by Louisiana Property Assistance Agency on February 11, 2016.
- All outstanding employee matters have been resolved.
- The rules for Continuing Professional Development, Provisional License and Licensed Specialist in School Psychology were finalized in the December 20, 2015 LA Register.
- Office operations are much improved and progressing in a positive manner. We are still training, organizing and developing policies and controls.
- Ms. Monic reminded Board Members to complete the required Ethics Training online and noted that Ethics Reports would be due on May 15<sup>th</sup>.
- Ms. Monic reported that after following up with ASPPB/Pearsonvue, it is noted that Pearsonvue notified candidates of the potential breach of their online registration application. Ms. Monic also published a link to Pearsonvue's site where candidates can obtain information directly.
- Ms. Monic reported the following licenses deceased/lapsed for the renewal period ending July 31, 2015:

**DECEASED (2)**

Mary Ellen Matthews, Ph.D. #1277

Sam D. Thomas, Ed.D. #222

**LAPSED (22)**

Amie Allain, Ph.D. #1143  
Oscar Barbarin, Ph.D. #1185  
Bernard Waldman, Ph.D. #572  
Claire Elaine Brown, Ph.D. #851  
Tammy D. Coots, Psy.D. #850  
Barbara J. Cottingham, Ph.D. #955  
Wayne Greenleaf, Ph.D. #214  
Anthony Kerrigan, Ph.D. #634  
Katherine Krefft, Ph.D. #388  
Tena Malone, Ph.D. #1078  
Louis E. McGuire, Ph.D. #695

Charles Edward Moan, Ph.D. #173  
Katherine Muir, Ph.D. #511  
John T. Nanney, Ph.D. #1248  
Sean M. Ransom, Ph.D. #1109  
Jan Rieveschl, Ph.D. #389  
Nicole Robichaux, Psy.D. #1095  
Rafael Angel Salas, Psy.D. #1104  
John A. Teal, Ph.D. #1241  
James G. Underhill, Psy.D. #1302  
Angela Vigna, Psy.D. #1086  
Curtis M. Vincent, Ph.D. #381

**Finance Committee Report –**

- Ms. Monic presented the Board with Financial Statements prepared by Valerie Dominique which included the *Balance Sheet as of December 31, 2015, Profit & Loss Statement – Budget vs. Actual as of December 31, 2015, and Transaction Detail from July to December 2015*. Dr. Burnett moved to accept the Financial Statements prepared by Ms. Dominique. The motion passed unanimously.
- A draft budget for 2016-17 was provided for review. The Board discussed the proposed budget in conjunction with the current financials and agreed to continue to review potential revenue sources (including potentially raising renewal fees and charging a convenience fee to renew online) and expenditures in order to continue to carry out its duties.
- The Board also reviewed the Annual Financial Report (AFR) for year ending June 30, 2015 prepared by Postlethwaite & Netterville. Dr. Griffin moved to accept the AFR. The motion passed unanimously.
- Dr. Zimmermann reviewed and approved Bank Reconciliations prepared by Ms. Monic from November and December 2015.
- Dr. Zimmermann reviewed and approved Ms. Monic's Timesheets/Leave reports.

**Oral Examination Committee Report** – Dr. Griffin reported that the Board conducted 4 oral examinations for licensure and 1 reciprocity interview in executive session this date. All were approved for licensure. Dr. Griffin confirmed the revised February meeting date to be February 26, 2016.

**Jurisprudence Examination Committee Report** – Dr. Zimmermann reported that the Board reviewed each item on the Jurisprudence Examination. Non-substantive corrections were made. It was also determined that to facilitate the proper dissemination of information to the examinee, the Opinions page on the website required updating and also a link to the Behavior Analyst regulations need to be included online. Dr. Zimmermann requested an agenda item for February 2016 to consider a policy for Jurisprudence Score.

**Legislative Oversight Committee Report** – No report.

**Liaison to Professional Organizations and Boards Report** – Dr. Griffin reported that he met with the Louisiana Psychological Association (LPA) on January 21, 2016. Dr. Griffin reported that LPA's concerns were that the Elections be free of politics. They also wish to report only the top two vote getters to the Governor.

**Continuing Education** - No report.

**Supervision/Credentials Review** - Dr. Burnett reported the results of the file reviews conducted this date in Executive Session as follows:

**FILE REVIEWS [LSA-R.S. 42.6.1]:**

Dr. Lambert reviewed the Application for License of **Martin Wunsch, Ph.D.** Dr. Lambert moved that the Board confirm the Candidacy status of **Dr. Wunsch** and invite him to take the Oral Examination for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Burnett reviewed the Application for Provisional License of **Lauren E. Tressler, Ph.D.** Dr. Burnett moved that the Board confirm the Candidacy status of Dr. Tressler approve her Supervised Practice Plan; and also approve her for Provisional Licensure pending receipt of passing Jurisprudence Exam. The Board discussed the motion. The motion passed unanimously.

Dr. Boggs reviewed the application file and EPPP scores of **Crystal M. Tillis, Ph.D.** Dr. Boggs moved that Dr. Tillis be removed from candidacy status for failure to pass the EPPP as required under the LAC Title 46 Part LXIII.§105, and subsequently denied licensure to practice psychology in Louisiana. Dr. Tillis may reapply for licensure in Louisiana after the prescribed period on January 22, 2018. The motion passed unanimously.

Dr. Griffin reviewed the Application for License of **Rosette Elghossain, Psy.D. (Provisional License #1336PL)**. Dr. Griffin moved that the Board confirm the Candidacy status of **Dr. Elghossain** and invite her to take the Oral Examination for Licensure. The Board discussed the motion. The motion passed unanimously.

The Board reviewed the application file for licensure along with the petition of **Elizabeth Carey, Ph.D.** for consideration of an initial specialty designation in Clinical Psychology. Dr. Boggs recused from this discussion. The Board determined that Dr. Carey's doctoral program training and internship training are APA accredited in School Psychology. Dr. Lambert moved that the Board recognize Dr. Carey's initial specialty as School Psychology in accordance with the Louisiana Administrative Code, Title 46, Part LXIII Chapters 3 and 17 and explain the procedure for registering additional specialties after licensure. The motion passed by roll call vote as follows: Zimmerman – yea, Burnett – yea, Griffin – yea, Lambert – yea, Boggs, abstained.

The Board reviewed the update from **Lisa C. Solursh, Psy.D.** regarding her citizenship status. Dr. Burnett moved to accept Dr. Solursh's letter and request that she continue to send annual attestations to the Board. The motion unanimously passed.

Dr. Zimmermann reviewed the Temporary Registrations of **Daniel Robert Shaffer, Ph.D. (Georgia)** and **Xavier Amador, Ph.D. (New York)**. Dr. Zimmermann, finding the requirements for Temporary Registration had been met, recommended the Board approve both registrations. The Board discussed the motion. The motion passed unanimously.

The Board reviewed **Dr. Lindsey Poe's** petition to waive the fee for a duplicate license, given the extenuating circumstances with updating her address. Dr. Boggs moved in favor of waiving the fee for Dr. Poe to receive a duplicate license. The motion passed by roll call vote as follows: Zimmerman – yea, Burnett – yea, Griffin – abstained, Lambert – yea, Boggs, yea

Dr. Griffin, Co-Chair of the Supervision and Credentials Review Committee reviewed and approved the Supervised Practice Plan for **Dana Foster, Ph.D.** Dr. Boggs moved that Dr. Foster receive a clarifying letter from the Board regarding her plan and the number of supervised hours/time required by the Board for licensure. The Board discussed the matter. The motion passed unanimously.

Dr. Burnett, Co-Chair of the Supervision and Credentials Review Committee reviewed and approved the Supervised Practice Plan for **Patrick Bell, Ph.D.**

The Board considered the petition of **Susan Dardard, Ph.D.** to relinquish her license to practice psychology in Louisiana. Having no precedence on this request, Dr. Zimmermann moved to request an opinion from its General Counsel on its authority, legal considerations and procedure for accepting a voluntary relinquishment.

**Complaints Committee:** Dr. Burnett reported the dismissal of two investigations without action.

**Long Range Planning/Awards Committee:** Dr. Griffin reported he would be working with Dr. Darlene Nemeth to review the Neuropsychology Regulations.

**LBAB Liaison Report:** Dr. Burnett reported that the Louisiana Behavior Analyst Board hired Rhonda Boe as their new Executive Director; they were getting ready to conduct their first online election to replace two of their outgoing board members; and they continue to do a good job. Dr. Burnett requested that the Board begin thinking about their next liaison and possibly co-chairing the role.

**Professionalism Workgroup:** No report.

**LSBEP Education & Outreach:** Dr. Griffin reported that the Board would attend LPA

## **DISCUSSION ITEMS**

### **Rule Revisions: Chapters 8, 9 and 13 –**

a. The Board reviewed an email from Dr. Gail Gillespie regarding acceptable documentation of continuing professional development from the Louisiana Psychological Association. The Board asked Dr. VanGeffen to address LPA's process and the documentation provided to their conference/workshop attendees in order to eliminate improprieties and comply with the documentation requirements proposed by the Board. Dr. VanGeffen agreed to bring the matter up at LPA's next meeting.

b.-c. The Board reviewed a draft of the proposed revisions to the Louisiana Administrative Code, Title 37 Part LXIII Chapters 8, 9 and 13 as discussed at the November 19, 2015 and December 11, 2015 meetings. The Board discussed additional revisions to Chapter 8 proposed by LA Psychological Association and presented by Dr. VanGeffen. Dr. Griffin moved to accept the proposed amendments from LPA. The motion unanimously passed. Dr. Burnett moved to authorize Ms. Monic to move forward with rule making immediately. The motion unanimously passed.

**New Proposed Rule: LAC Title 37, LXIII Chapter 13. Code of Ethics –** Dr. Burnett presented the Board with a proposed draft of Chapter 13. She requested that the Board review the information and that the matter be placed on the February 26, 2016 Agenda. The board agreed without objection.

**ASPPB (Pearson's Credential Manager (PCM) System) Examination for Professional Practice in Psychology registration/testing system –** Ms. Monic reiterated the information provided in her Executive Director Report earlier. No further discussion was required.

**Elections –** Dr. Zimmermann read aloud the detailed elections results received from the LSBEP Attorney, Mr. Lloyd Luncford as follows: Amy Henke, Psy.D. received 183 votes; Leah Crouch, Psy.D. received 113; and 27 individuals abstained; no paper ballots were received. Ms. Monic copied the results for Dr. VanGeffen to bring to LPA.

Dr. VanGeffen stated that LPA, having the authority to report the results to the Governor, would like to report only the top two candidates receiving the majority of votes to the Governor. The Board discussed this matter, and reiterated that their understanding of LA R.S. 37:2352.A(2) was that it required LPA to report the results of the entire election, not just the top two candidates.

**Review and discuss LSBEP Opinion #007 –** The Board reviewed LSBEP Opinion #007 with regard to recognizing the inception of the post-doctoral experience where LA R.S. 37:2356.A(6) requires, "*... a minimum of two years of experience practicing psychology under the supervision of a psychologist, one year of which may be a predoctoral internship as defined in the rules and regulations of the board and required as part of the doctoral degree in psychology as defined by the board and all other experience being post-doctoral.*" The Board discussed the Opinion and agreed that it should be upheld. No further action was taken on this matter.

**Neighbors Federal Credit Union Account Agreement** – The Board reviewed and unanimously approved the Business Account Agreement with NFCU, which included approving Drs. Zimmermann and Burnett and Ms. Monic to open accounts and approve drafts for payment of money or otherwise withdraw or transfer funds with NFCU.

**Minutes of 5/4/2015 and 5/7/2015** – Ms. Monic notified the Board that the Minutes of the meetings held on May 4, 2015\* and May 7, 2015\* were missing. She requested input on these meetings and any decisions that were made to put this documentation together. The Board agreed to investigate and provide as much information as possible.

Dr. Griffin moved to adjourn the meeting at 2:16 p.m. Dr. Burnett seconded the motion, the motion passed without objection.